



ACP Requirements for Freshmen

Name: _____

- August: Attend Goal-Setting Day, Create Smart Goals with Homeroom Teacher
 - Academic Goal
 - Personal Goal
 - Career Goal

- September: Enter Academic, Personal, and Career Goals into Xello in MyPlan

- October: Complete Xello Lesson
 - Personality Style

- November: Complete Xello Exploration : About Me
 - Skills Lab
 - Mission Complete

- December: Revisit your annual **Career/Academic/Social Goals** in **My Journal** under **My Plan** that you recorded in August. **Reflect:** How did you meet these goals and what goals/expectations do you want to set for the coming Trimester.

- January: Complete Xello Lessons
 - Study Skills & Habits
 - Getting Experience

- February: Go back to **Career Matchmaker** and choose one of the top 10 recommended careers that you are interested in and **EXPLORE** the training/ college program in order to learn about future training opportunities for this career. Save to **My Plan**.
Complete Xello Lesson:
 - Exploring Career Factors

- March: PreACT Secure Test Prep- Methodize Platform on Xello

- April: **Strengths/Interests** (examples or items from school, sports, clubs, or community involvement)
 - Upload artifacts to Xello Portfolio

- May: Report Volunteer Experience/Career Experience in Xello

EXAMPLES OF INTERESTS/STRENGTH Artifacts

- **Technology skills-demonstration of computer skills (with reflection)**
- **Critiques of workshops attended (with reflection)**
- **Hurdles overcome-something accomplished that was especially difficult (with reflection)**
- **Project with photo documentation (with reflection)**
- **Volunteer activities 9-12 (volunteer activity logs are highly recommended)**
- **Personal reflections on:**
 - **My individuality, what makes me special and worth knowing**
 - **Friends and/or family**
 - **Favorite people, places, and/or activities/interests**
 - **Significant events and/or people who make a difference to me**
 - **Job shadow and/or class shadow**
 - **Work/volunteer experience**
- **Awards and honors with reflections**
- **Performance appraisals, evaluations (ex. driver's license)**
- **Attendance records, certificates**
- **List of skills learned from work experience**
- **On-the-job photo(s) with caption(s)**
- **Co-curricular section (FFA, Student Senate, FCCLA, etc.)**
- **Sports section (showcase your growth/involvement/strengths)**
- **Involvement in youth organizations (i.e. 4-H, mission trips, etc.)**
- **Showcase of strengths (art portfolio, tech-ed portfolio, graphic design, etc.)**